



UNITED STATES MARINE CORPS
MARINE CORPS AIR STATION
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AIR STATION BULLETIN 1400

From: Commanding Officer, Marine Corps Air Station, Cherry Point
To: Distribution List

Subj: CALENDAR YEAR 2015 (CY15) MERITORIOUS NONCOMMISSIONED OFFICER (NCO)
PROMOTION, NCO/MARINE OF THE QUARTER, AND NCO/MARINE OF THE YEAR
CONVENING DATES

Ref: (a) MCIEAST-MCB CamLejO 1400.2A
(b) MCIEAST-MCB CamLejO 1650.7B
(c) MCIEAST-MCB CamLejO 1650.8
(d) MCIEAST-MCB CamLejBul 1400

1. Purpose. To publish guidance and submission timeline requirements for CY15 nominations for meritorious NCO promotion, NCO/Marine of the Quarter, and NCO/Marine of the Year.

2. Background. The Commanding Officer (CO), Marine Corps Air Station (MCAS) Cherry Point selects nominations to be forwarded to the Commanding General (CG), Marine Corps Installations East-Marine Corps Base, Camp Lejeune. Prior to selecting the best qualified nominees to be considered by the CG, the CO convenes a board to rate exceptional performance and to provide recommendations.

3. Action

a. Timelines. The following deadlines are provided to ensure efficient administrative processing.

Board Type	Due to MCIEAST	Station Board	Due to Station Adjutant	Suggested Due to Squadron
Meritorious Sergeant	16 Jan 15	14 Jan 15	9 Jan 15	5 Jan 15
Meritorious Corporal	-----	12 Feb 15	9 Feb 15	3 Feb 15
Meritorious Sergeant	3 Apr 15	1 Apr 15	27 Mar 15	23 Mar 15
Meritorious Corporal	-----	6 May 15	1 May 15	27 Apr 15
NCO/Marine of Quarter (1st Qtr)	3 Apr 15	1 Apr 15	27 Mar 15	23 Mar 15
Meritorious Corporal	-----	6 Aug 15	3 Aug 15	28 Jul 15
NCO/Marine of Quarter (2nd Qtr)	2 Jul 15	30 Jun 15	24 Jun 15	18 Jun 15
Meritorious Sergeant	2 Oct 15	30 Sep 15	25 Sep 15	21 Sep 15
Meritorious Corporal	-----	5 Nov 15	2 Nov 15	27 Oct 15
NCO/Marine of Quarter (3rd Qtr)	2 Oct 15	30 Sep 15	25 Sep 15	21 Sep 15
NCO/Marine of Quarter (4th Qtr)	31 Dec 15	30 Dec 15	22 Dec 15	16 Dec 15
NCO/Marine of the Year	31 Dec 15	30 Dec 15	22 Dec 15	16 Dec 15

b. Coordinating Instructions

(1) The SgtMaj, MCAS Cherry Point has staff cognizance over the Meritorious NCO Promotion Board, NCO/Marine of the Quarter Boards, and NCO/Marine of the Year Boards, and will disseminate additional guidance or changes as required.

(2) The Adjutant, MCAS Cherry Point has administrative cognizance over packages submitted to this headquarters and will ensure correctness in accordance with the references. The Adjutant will return any packages containing errors to the subordinate unit concerned for correction(s).

4. Reserve Applicability. This Bulletin is applicable to Headquarters and Headquarters Squadron, Marine Transport Squadron One, and CNATT (Mar Unit).



M. A. ARGUELLO
By direction

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